

BISHOP DAVID BROWN SCHOOL – ANNUAL CAREERS PLAN 2019/20

Gatsby Benchmark

- 1 – A stable careers programme
- 2 – Learning from career and labour market information
- 3 – Addressing the needs of each student
- 4 – Linking curriculum learning to careers
- 5 – Encounters with employers and employees
- 6 – Experiences of the workplace
- 7 – Encounters with further and higher educations
- 8 – Personal guidance

Activity	Gatsby B'mark	Year Group	Dept./ Led by	Details	Timing
Gaynor Eke - Independent Careers Advisor. Interviews	2, 4, 8	8, 9, 10,11	SEL	Interviews – Year 11 PP -30 min 1:1 session Year 8 - 30 minute 1:1 sessions for PP students Year 8 remainder – group options sessions Year 10 – 30 minute 1:1 session	Sept – Feb
Choices 16+	1	11	SEL	Liaise with colleges (Woking, Guildford Group and Brooklands). Display updated prospectuses (FE / HE), training providers, and employment info.	Sept - Dec
Website	1	ALL	SEL	Update careers section of website to reflect careers programme and useful links for students/parents/carers. New CIAG Policy statement	On-going
College Assemblies	7	11	SEL	Colleges: Woking College, Brooklands College, Guildford College Group (Includes Guildford College, Merrist Wood and Farnham sixth form).	Mid Sept - Oct
Introduction to Work Experience (WEX)		10	CCO	Meet Yr. 10 Head / Arrange an extended assembly including 3-4 current year 11 students talking about their WEX experience and what is expected of students. Letter and all other information (including medical) to parents.	Mid Oct - June
Careers Booklets	1, 2	ALL	SEL	Careers Booklets (12 week programme) updated.	Mid/end Sept

Surrey University Assembly	7	11	SEL	Assembly providing an insight into university life	Oct/Nov
Apprenticeships Assembly	7	11	SEL	Assembly providing an insight into the different types/levels of apprenticeships and what they can offer students	Oct
College Open Evenings	7	11	SEL	Students may attend open days / evenings independently, dates displayed around school and on website.	Oct – Feb
Fast Tomato Workshops	2	7	SEL	To aid students with their options decision making yr 8 will have the opportunity to use Fast Tomato to investigate careers, pathways and much more during their 30 minute 1:1 session prior to options.	Nov/Dec
Fast Tomato Workshop	2	8	SEL	All year 7s to take part in an Introduction to Fast Tomato during tutor time.	Nov/Dec
BDB Careers Fair	2, 4, 5	ALL	SEL	All students and parents invited to attend BDB Careers Fair. Colleges, Companies, Apprenticeships and Universities	Nov
Year 9 Revision Techniques	7	11	SEL	Session provided by Surrey University to Year 11s, practical workshop on revision techniques	Nov
Year 10 Revision Techniques	7	11	SEL	Session provided by Surrey University to Year 11s, practical workshop on revision techniques	Nov
Year 11 Revision Techniques	7	11	SEL	Session provided by Surrey University to Year 11s, practical workshop on revision techniques	Nov
Apprenticeship Workshop	2/3	11	SEL	Workshop with year 11s hoping to get an apprenticeship, registering and navigating the Apprenticeship website, viewing vacancies.	Nov
Activity: Surrey University Xmas extravaganza – (Surrey University Widening Participation Program.)	2, 4, 7	Yr 7 (selected, 25 PP students)	SEL	Learning Outcomes: This event was designed to increase students understanding of their current subjects and how they can link to their future education. It will give them the opportunity to increase their confidence in their ability to work as part of a team, in new topic areas and in new surroundings. Activities will also help students to develop increased motivation and commitment to their learning.	16 th Dec
Break Time Careers Insight Talks	5	ALL	SEL	Employees from numerous industries/jobs/ provide a 20 minute careers insight talk to students. Offering an insight on the role, pathways and answering student questions.	Feb

Spring Term

Exploring Higher Education at Surrey Univeristy	4, 7	Yr 8 (selected)	SEL	Students spend a whole week at university. They hear about lots of different careers linked to the subjects they do workshops in and hear from Student Ambassadors who are studying subjects in those areas, including; Law, Biology & Nutrition, Creative Writing, Drama, Engineering and university clubs & societies. Culminating in a graduation ceremony at the end attended by parents.	3 rd – 7 th Feb
Work Experience sessions	3	Yr 10	SEL	Meet with all students initially in small groups to offer assistance in their search for Work Experience. Will eventually be 1:1 sessions to help those who need help in finding a suitable placement	Jan – May
Risk Assessments		Yr 10	SEL	Carry out a risk assessment for all year 10 work placements	Feb - May
Year 8 Pathways & Options Evening	7	Yr 8	RGO	Year 8 options evening. Invite colleges to discuss options and potential pathways	Jan
Science Day at Surrey University	4, 7	Yr 9	SEL	Aimed at less confident students. To be able to understand mathematical concepts. To be able to apply mathematical concepts within a crime investigation. To be able to think logically and to work in teams to solve maths problems	11 th Mar
Year 7/8 IAG	7	Yr 7	SEL	Objective: Understanding of what opportunities are available in HE, both academic and social <ul style="list-style-type: none"> • Understanding how to make decisions about future educational pathways • Understanding of skills required for University 	May
STEM Careers Networking Event	2, 4, 5	Yr 9	SEL	11 STEM Ambassadors from local/regional companies talk to students in small groups for 10 minutes before students rotate to the next Ambassador. Objective to make students aware of how STEM job roles and how they relate to the subjects they learn in school.	May
CV Skills & Mock Job Interviews	5	Yr 10	SEL	12 local business volunteers help students to write a CV. Additionally, each student has a 1:1 mock job interview with immediate feedback from the interviewer.	May

Yr 10 Work Experience	5, 6	Yr 10	SEL	All year 10's to partake in 1 weeks work experience	Jun 8 th –12 th
Yr 10 Taster Day @ Brookland's College	7	Y9	SEL	Year 10's get to choose subjects they would like to try for a day at college prior to them making college applications	July
Yr 10 Taster Day @ Woking College	7	Y9	SEL	Year 10's get to choose 4 a-level subjects they would like to try for a day at college prior to them making college applications and choosing subjects.	June